

Written statement of a key decision
Cabinet member commissioning, procurement and assets

Title	Building Maintenance and Cleaning Contract
Decision maker	Cabinet member commissioning, procurement and assets Information about cabinet, including the names and contact details of the cabinet members, can be found here: http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251
Date of decision	2 June 2020
Report exemption class	Open
Reason for being a key decision	This is a key decision because it is likely to result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council's budget for the service or function concerned. A threshold of £500,000 is regarded as significant.
A notice was served in accordance with Part 3 (Key decisions) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.	
General exception or special urgency (as defined in the constitution)	No
Purpose	To consider and approve an extension to the term of the existing service provision carried out by Balfour Beatty Living Places (BBLP) for building maintenance and cleaning of council property for a period of 12 months through a direct award of contract tender.
Decision	That: (a) The term of the current contractor be extended for an initial 12 months with an option to extend for an additional 12 months, through a direct award, up to a maximum agreed cost of £12 million per annum, and; (b) If the additional 12 month period is required, authority be delegated to the director of economy and place to decide, in consultation with the cabinet member and S.151 Officer, whether to further extend the period of time these recommendations are effective.
Reason for the decision	As set out in the report. Documents relating to this decision are available at

	http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?Id=50033760
Options considered	<p>1. Do nothing – and proceed with tender of new contract.</p> <p>The council could decide to let the current contract expire and proceed with the tender of a new contract, however this is not a recommended option due to the risks associated with the current Covid-19 emergency:- Inflated costs; inability to obtain suitable tender return within time frames, mobilization risks; market place recovery being incomplete and legal challenge that may arise from continuing with the tender process</p>
Declarations of interest (see below)	
Call-in expiry date (decisions are not subject to call-in where special urgency provisions apply)	8 June 2020

<p>Councillor:</p> <p>Cabinet member commissioning, procurement and assets (Councillor Gemma Davies)</p>	<p>Date 2 June 2020</p>
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- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;
- and
- in respect of any declared conflict of interest, a note of dispensation granted.